

Charlotte-Mecklenburg Emergency Management Internship Opportunity



The Charlotte-Mecklenburg Emergency Management Office (CMEMO) is seeking eligible applicants for its spring and summer sessions of the internship program for 2017. Day-to-day activities may include, but are not limited to data entry, research and analysis, conducting tabletop exercises, After Action Reports, assisting with planning for the annual Prepare-A-thon, and other special projects and Emergency Management duties as assigned. Must be an analytical self-motivator with the capability to handle multiple projects at once, sometimes with short turn-around dates.

Requirements for selection include: full-time student status at an accredited institution, a grade point average of at least 2.0, and the ability to work 20 or fewer hours per week for at least 12 weeks. All candidates selected to move forward in the process will be required to undergo an in-depth background investigation and a drug test. Interns will be located at Fire Department Headquarters at 500 Dalton Avenue for the duration of the internship.

Please submit: 1) Letter of Interest, 2) Resume and 3) Official Transcripts to charmeckem@charlottenc.gov. Incomplete applications will not be accepted.