

**All Hazards Advisory Committee**  
**Thursday, February 27, 2014**  
**CMPD/CFD Training Academy**  
**1750 Shopton Road, Charlotte, NC28217**  
**704-432-1700**  
**Meeting**

8:30	<b>Continental Breakfast and Coffee</b>	Dining Hall
9:00	<b>Welcome &amp; Updates</b> <ul style="list-style-type: none"> <li>• Introduction of new members</li> </ul>	Melissa Nicoletti
9:05	<b>Current Officers</b> (Since Jan 2012) <ul style="list-style-type: none"> <li>• Chair – Melissa Nicoletti</li> <li>• Vice Chair – Bobby Kennedy</li> <li>• Secretary - Kenneth E. Jacobsen, SMSgt, NCANG</li> </ul> (Melissa) Time for the above to rotate off. Looking for Public Chair and private Vice Chair; invited the group to send her their nominations or self nominations as it is time for the current officers to roll off. Until then these will remain	
9:05	<b>Exercises/Conference Updates</b> <ul style="list-style-type: none"> <li>• 2014 Schedule <ul style="list-style-type: none"> <li>○ Catawba Nuclear Exercise 3/18/14 (Michael Tobin)in 2 weeks at the EOC; Focus on E-team skills; EOC has new phone system; FEMA will be present</li> <li>○ Weather Protocol Review &amp; Warming Station Recap (Rick Schou) Since start of 2014 have opened the warming shelters 4 times; first 3 times because we met the temperature requirements, the 4<sup>th</sup> time because of the ice/snow weather; Generally have 5 dozen individuals during the last ice storm had roughly 160 individuals; during the 4<sup>th</sup> opening (1) we had issues getting human material to the shelter because of hazardous roads; (2) had 2 Red cross volunteers and 1 contract security guard; After action from the 4<sup>th</sup> opening (1) need to identify other agencies that can help; (2)need a method for moving human material when hazardous road are an issue; Charlotte Fire Department did help move trailers to shelter areas during the 4<sup>th</sup> opening</li> <li>○ 2015 Hazard Mitigation Review &amp; Update (Michael Tobin)2 months ago Wayne Broome sent an email to the representatives that we are up for our 5 year review; will need to hold a few meetings to review and approve plans; then they send to state for approval then FEMA; representatives are from each town and include storm water and/or fire</li> <li>○ Mass Fatality Plan (Bobby Kennedy)</li> <li>○ 2 biggest challenges have been addressed <ul style="list-style-type: none"> <li>▪ Need for body strategy – refrigerated</li> </ul> </li> </ul> </li> </ul>	Multiple

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	<ul style="list-style-type: none"> <li>trailer <ul style="list-style-type: none"> <li>▪ Trained staff to assist in field recovery – Sheriff’s Office’s Alert Team</li> <li>▪ Other sources identified – federal DMORT teams and resources &amp; State Staff resources</li> </ul> </li> <li>○ MEO still needs help with: <ul style="list-style-type: none"> <li>▪ Dealing with family, friend and public media – EM working on family assistance center plan</li> <li>▪ Incident Command assistance/leadership – Medical Examiner’s Office to focus on their professional efforts not all the others agencies and responders</li> <li>▪ Notification – include early notification, do not wait until it is heard from the news media</li> <li>▪ Mental Health issues (families and responders)</li> </ul> </li> <li>○ Other – <ul style="list-style-type: none"> <li>▪ Duke is working with FEMA on a 8 year cycle and will simulate a violent take over at a hospital in August</li> <li>▪ MS1 exercise complete</li> </ul> </li> <li>○ From Patti Lamb presented by Bobby –We have had several near water related environmental issues which were avoided because of quick actions of employees. Would like Water Resiliency Planning in our COOP; Use AHAC to for education and discuss progress</li> <li>○ Future Meeting Dates: May 22nd, August 28th, November 20th (All dates are tentative &amp; subject to change) <b>no changes</b></li> </ul>	
9:20	<p><b>Strategic National stockpile update</b> <b>Audit March 6<sup>th</sup></b></p> <ul style="list-style-type: none"> <li>• Presentations included with minutes</li> <li>• 2 types pkgs - National Pkg 12 hr push pkgs delivered in less than 12 hours; managed inventory</li> <li>• Specific planning elements –No significant changes from 2013 as we scored 99% in 2013- added cold-chain procedures (keeping meds cold) to LRS and POD plans</li> <li>• April 2015 Regional Full Scale Exercise to include activation of Public Health Command Center, Local receiving site, and point of dispensing</li> <li>• FSE Exercise Committee <ul style="list-style-type: none"> <li>○ Subset of AHAC – a working group; will report at</li> </ul> </li> </ul>	Bobby Kennedy

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	<p>each quarterly AHAC meeting</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
9:50	<p><b>2014 Topic Recommendations</b></p> <ul style="list-style-type: none"> <li>• Review and update of Annexes <b>Need to ask Wayne for which ones &amp; when</b></li> <li>• Water Resiliency Planning <b>(This will become a regular agenda item (Patti will assist in gather information))</b></li> <li>• FSE Exercise Committee <b>(This will become a regular agenda item (Bobby will assist in gather information))</b></li> <li>• Review and update as to Pre disaster/non disaster - Roles and Responsibilities &amp; Communication – what does Mecklenburg <b>This will become a regular agenda item (Michael will assist in gather information)</b></li> <li>• Show Capabilities of the 145th AW NGB Mobile Emergency Operations center <b>Need to Coordinate with Kenneth</b></li> </ul>	All
9:57	<b>Adjourn</b>	
	<p><b>2014 Scheduled AHAC meeting Schedule (once per quarter on the 4<sup>th</sup> Thursday of the second month)</b></p> <ul style="list-style-type: none"> <li>• Feb 27<sup>th</sup></li> <li>• May 22<sup>nd</sup> <b>Time Warner (Ralph) and ATT (Keith) will present lesson learned</b></li> <li>• Aug 28<sup>th</sup> <b>Cornelius (Jeff) and Pineville (Corey) will present lessons learned</b></li> <li>• Nov 20<sup>nd</sup> <b>Need Volunteer</b></li> </ul>	
	<b>JHOC Meeting to follow AHAC</b>	

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The following Annexes, over which city/county has control, will be included in the annual reviews:

Annexes and attachments may be viewed at: <http://www.charmeckem.net/>

<b>D</b>	Roles, Responsibilities, and Functional Duties	<b>G</b>	Standard Operating Guidelines for Damage Assessment
<b>H</b>	Mass Care/Shelter Activation Guidelines	<b>I-Att 3</b>	Evacuation Protocols and Procedures
<b>J</b>	Medical and Health Services Plan	<b>L</b>	DisasterAssistanceCenter (DAC) Procedures
<b>M</b>	Search & Rescue	<b>O</b>	Disaster Recovery Guidance
<b>Q</b>	Terrorism (familiarization only)		

Detail reviews will be performed as page by page review, explanation, and discussion of the specified annex. Those representatives of the departments or agencies which have significant roles or responsibilities within the specified annex are expected to present and discuss the annex, including considerations, anticipated issues, identified needs and/or recent or planned changes to the procedures or execution of that annex.