

All Hazards Advisory Committee

MINUTES

Thursday, July 15, 2010

CMPD/CFD Training Academy

1750 Shopton Road, Charlotte, NC 28217

704-432-1700

Room 2110

John Tartt, opened the meeting at 9:07 AM as the new chair for the committee.

Announcements included:

- John Tartt provided that AHAC will meet once a quarter and the format will remain the same.
- John Jefferies (US Food Service) and Jeff Peterson (MTAC) are new members.
- A regional planning partnership between members of ESF 8 (Public Health, Emergency Management, Agriculture, EMS, and the Fire Department etc.) is currently working to fill gaps between the State and local plans. Information collected includes hospital facility information, bed status, number of employees, what facilities are licensed for and their functions. The regional plan will include the mass gathering plans and it will not take the place of either State or local plans. They hope to have a product by October 31st. – Jeff Peterson
- A contractor is currently working on re-writing the All Hazards EOP. This includes a website re-design. Additional information will be incorporated into the EOP including the hazard mitigation and pandemic plans once they are finalized. –Stacie Neal
- NC Emergency Management has a new training registration website <http://terms.ncem.org/TRS>. Once registered participants can register online for classes provided through NCEM, receive notifications on upcoming classes, and have access to their completion history. –Michael Tobin
- E-Team will receive an upgrade on August 10th to provide enhanced capabilities including custom forms and mapping (NWS, BING, and GOOGLE). Training on E-Team will be coming soon with both classroom and the possibility of an electronic training option. WebEOC and E-Team still do not communicate. – Stacie Neal

Committee Reports:

- **Infrastructure Committee Report** (Patti Lamb)
None.
- **JHOC** (Bobby Kennedy)
JHOC will meet after the AHAC meeting today. They are exploring the planning response to a dirty bomb event.

Exercise Committee (Michael Tobin)

Michael Tobin, Sarah Seiler, and Stacie Neal met last week to discuss the development of an exercise committee. Their suggestion is to form a workgroup rather than a committee, maintain a calendar of events, and announce upcoming exercises as a standing item at every AHAC meeting. AHAC members will be provided with an opportunity to request exercise assistance and collaborate.

Dr. Keener added that the HSEEP process requires the development of a committee. He suggested that the committee examine what exercises are needed for the community as a whole and what areas and

types of exercises will meet those goals. The three federally mandated exercises for the community include FAA, NDMA, and the nuclear exercises.

Tartt offered that CMC was moving towards a multi-year calendar and they are interested in being on the same page with the community exercise calendar.

It was agreed that an exercise committee will be formed. Mike Tobin and Sarah Seiler will head the committee and Dr. Keener, Barbara Miller, and John Jefferies will represent their disciplines. Additional members can join the committee by contacting Sarah or Mike. The committee will report to AHAC for the October quarterly meeting.

Review of Annex M Search and Rescue Procedures. (Michael Tobin)

Michael Tobin spoke with Chief Dulin. There may be some changes to internal communications between the Deputy Chiefs, specific timelines, and with land searches between police and fire. There are no official changes to Annex M at this time.

Review of Annex J Medical and Health Services Plan. (Bobby Kennedy)

2010 Recommendations for Annex J

Incorporate into Annex D (Roles and Responsibilities)

1. Sections I-VII (Purpose- Supporting Documents)
 - a. Include revisions recommended by JHOC members on the document labeled "D'Anna"
2. Attachment 2- Functions and Duties of Area Mental Health
3. Revise when Annex D is reviewed

Make Separate Annexes

1. Attachment 1-1.3- NDMS Plan
 - a. MEDIC and others are currently revising
 - b. John Tartt has some revisions
2. Attachment 1.4 is a reference to Annex R, the SNS plan
 - a. The Centers for Disease Control (CDC) and State Health Department will review our SNS plan August 6th. We recommend the version that results from this review be used to replace the current Annex R.
3. Attachment 3- Waterborne Disease Response
 - a. No changes recommended
4. Attachment 4- Integrated Operations Plan for Government and Hospitals
 - a. John Tartt has revisions

Kevin Staley suggested that Annex D incorporate more information on hospitals and Annex J should be expanded to include more public health information. The changes can be a part of the re-write currently underway with the All Hazards EOP.

The committee decided to revise Annex J within eight months and request a vote for approval in the AHAC meeting following the revisions.

The meeting adjourned at 10:01 AM.

Next Meeting is on Thursday October 21, 2010 and will focus on Annex D & H (Roles, Responsibilities, and Functional Duties & Mass Care/Shelter Activation Guidelines).

Annexes and attachments may be viewed at : <http://www.charmeckem.net/>

D	Roles, Responsibilities, and Functional Duties	G	Standard Operating Guidelines for Damage Assessment
H	Mass Care/Shelter Activation Guidelines	I-Att 3	Evacuation Protocols and Procedures
J	Medical and Health Services Plan	L	Disaster Assistance Center (DAC) Procedures
M	Search & Rescue	O	Disaster Recovery Guidance
Q	Terrorism (familiarization only)		

Detail reviews will be performed as page by page review, explanation, and discussion of the specified annex. Those representatives of the departments or agencies which have significant roles or responsibilities within the specified annex are expected to present and discuss the annex, including considerations, anticipated issues, identified needs and/or recent or planned changes to the procedures or execution of that annex.