

# All Hazards Advisory Committee

## MINUTES

Thursday, April 17, 2008  
CMPD/CFD Training Academy  
1750 Shopton Road, Charlotte, NC 28217  
704-432-1700  
**Room 2110 - EOC**

AHAC Chairman, Dave Shimberg, opened the meeting at 9:00 AM.

### **Infrastructure Committee Report- ?**

**Announcements** included:

- Pandemic Workshop 5/29 FREE, sponsored by Roche Labs, CPAC, BENS, Presbyterian Hosp. Details on CPAC Website.
- UASI conference is taking place this week at the Westin in Charlotte.
- Hospital Exercise on May 19<sup>th</sup> involving CMC and Presbyterian Hospitals.

Wayne Broome will provide a list of upcoming exercises to AHAC.

### **Status of City Council and BOCC recognition- ?**

**Nomination/Election of AHAC officers for 2008** (Chairperson to be from public sector). Wayne Broome will take the seat as Chairman of AHAC. The Vice Chair position will be from the private sector and is still undecided. Morgan Taylor will serve as secretary.

### **Detail review of Annex L** (Disaster Assistance Center (DAC) Procedures).

Wayne Broome will check on the name change for the DAC from Disaster Assistance Center to Disaster Application Center. David Christopher from the Charlotte Regional Visitor's Authority (CRVA) recommended that the CRVA be listed in this annex under facilities.

Wayne Broome mentioned that the key to filing with FEMA is getting an application number (not the Red Cross number) and provide proof that you are part of the disaster (new release etc.). From this point you will be put in contact with federal agencies and will leave the DAC with a check or a list of required information to complete the process.

If a DAC is established in Charlotte, there needs to be a lead agency to assume the position to greet visitors to the DAC and provide the necessary forms to participate in the FEMA process. Wayne Broome explained that damage assessments/ evaluations must be done on houses and contents rather than the view from the vehicle driving through the scene. Citizens will utilize their private insurance before seeking assistance from other programs to address the remainder of their costs. Mr. Broome also noted that disasters are influenced by politics and the region so the rules change.

There was some discussion about the Disaster Preparedness Readiness Region (DPRR) representing 7 to 8 counties but it does not include South Carolina counties. This group is different from the Urban Area Security Initiative (UASI) with regards to what counties are being represented. Also, a capabilities tool/ surveying is coming soon to determine the capabilities of the DPRR.

Annex L should be updated to clearly identify the role of Volunteer Organizations Active in Disasters (VOAD) who will act as facilitator for the DAC. VOAD will perform a needs assessment for the community/ victims. They will also manage donations and coordination with volunteers.

The federal government directs that a DAC be established after the FEMA applicants briefing. They define the time, place, and eligibility. Local government is responsible for finding a location that meets this criteria and the County Manager/City Manager appoints an LCO. The DAC is stand alone from shelter operations/ super shelters.

**Detail Review of Annex J Medical and Health Services Plan.**

Wayne Broome mentioned that there are several plans that are currently under development in committees and will be included in the All Hazards Plan when complete. Plans under construction include the specials needs, the mass casualty, pandemic outbreak, and the Strategic National Stockpile plan with updates.

**Next Meeting is on Thursday July 17, 2008 and will focus on Annex M (Search & Rescue) and J (Disaster Recovery Guidance)**

The following Annexes, over which city/county has control, will be included in the annual reviews:

<b>D</b>	Roles, Responsibilities, and Functional Duties	<b>G</b>	Standard Operating Guidelines for Damage Assessment
<b>H</b>	Mass Care/Shelter Activation Guidelines	<b>I-Att 3</b>	Evacuation Protocols and Procedures
<b>J</b>	Medical and Health Services Plan	<b>L</b>	Disaster Assistance Center (DAC) Procedures
<b>M</b>	Search & Rescue	<b>O</b>	Disaster Recovery Guidance
<b>Q</b>	Terrorism (familiarization only)		

Detail reviews will be performed as page by page review, explanation, and discussion of the specified annex. Those representatives of the departments or agencies which have significant roles or responsibilities within the specified annex are expected to present and discuss the annex, including considerations, anticipated issues, identified needs and/or recent or planned changes to the procedures or execution of that annex.