

All Hazards Advisory Committee

Thursday January 22, 2004

CFD/CMPD Training Academy

Minutes

8:45 Coffee

9:20 Garry McCormick, Emergency Management, called the meeting to order and welcomed everyone. He reported that based on the AHAC By-Laws the Vice-Chairperson of AHAC is to take the place of the Chairperson, once he/she vacates his/her position, and AHAC is to elect a new vice-chairperson. Elizabeth Clifford is the current Vice-Chairperson and is to take Tony Bateman's position as Chair.

9:25 Wayne Broome, Emergency Manager, congratulated everyone who helped in the Homeland Security assessment. He reported that there is a need to formalize the AHAC By-Laws in order to keep AHAC running smoothly. He informed everyone that there will be a FNF exercise March 16th and that South Carolina will be taking the lead in this exercise.

9:35 Garry McCormick, Emergency Management, requested an introduction of new attendants to the meeting: Michael Mobley-Duke Energy, Rob Durham-Citgo Petroleum, and Barry Byers-Colonial Pipeline introduced themselves. He reported that he is the new Hazardous Materials Coordinator, but Charlotte Fire Department Captain Kevin Gordon will be filling in for him while he continues to work on the All Hazards Plan. He also reported that contact information for Tony Bateman will remain the same for Kevin Gordon:

Work: (704) 336-2461

Pager: (704) 581-1504

Cell: (704) 608-4953

Fax: (704) 336-4204

Garry McCormick's contact information will remain the same for now:

Work: (704) 432-1708

Pager: (704) 515-3454

Cell: (704) 562-0541

Fax: (704) 432-1716

Garry McCormick opened the floor to discussion of AHAC By-Laws. Suggestions were made regarding attendance, the listing of the executive committee, and changing Novant Healthcare System to Presbyterian Healthcare System.

- 9:50 Steve Norman, Emergency Management, reported that the Community Emergency Response Team (CERT) is moving forward. CERT has established a training group and will be applying for a CERT grant. He also reported the FNF exercise for Catawba Nuclear Plant will be March 16th. The EOC portion will be that day and it will start at 7:30 am at Medic headquarters. He informed everyone that there will be an off-scenario demonstration for FEMA the last week of February, Feb. 23rd-27th.
- 9:55 Kim Lewis, American Red Cross, reported that the Operations/Logistics Committee had reviewed most of the annexes assigned to it and that the Mass Shelter Care Annex (Annex H) was done.
- 10:00 Wynn Mabry, Meck. Co. Homeland Security Director, reported that Charlotte had been listed as an at-risk city and that Charlotte would obtain grant money due to that listing. He also reported that he and representatives of the Charlotte Fire Department, Police Department, Emergency Management, and Homeland Security had been working on the Urban Area Security Initiative to plan how the money would be spent.
- 10:05 Garry McCormick, Emergency Management, reported that only two annexes of the All Hazards Plan had been outstanding, but now one is completed and the other is almost complete. He also reported that he will put AHP in a web-style, user-friendly format called EPLAN and that there will not be any information, such as phone numbers, on the website that would be a security risk.
- He suggested that the nominating committee for the vice-chairperson consist of the AHAC Chairperson and the chairs of AHAC's subcommittees: Chairperson-Elizabeth Clifford, Planning-Dr. Wynn Mabry, Operations/Logistics-Donnie Beard and Kim Lewis, and Finance-Wayne Broome. He then asked Patti Lamb from Utilities to speak about the upcoming conference in Atlanta, GA.
- 10:15 Patti Lamb, Charlotte Mecklenburg Utilities, reported that there is an American Water Works Association conference in Atlanta, GA from January 26th-January 28th and that representatives from Utilities, CMEMO, CFD, FBI, CMPD, and Public Health are to speak about inter-agency cooperation in Charlotte.
- 10:30 Meeting was adjourned.

Next meeting: Thursday, February 26, 2004 at CFD/CMPD-TA at 9:00 am.