

**AHAC PLANNING SUBCOMMITTEE  
MEETING SUMMARY  
APRIL 24, 2003  
Dr. Wynn Mabry**

Attendees:

Norman Roland, Presbyterian Hospital  
Tim Ryan, Rohn & Haas  
Rob Brisley, Charlotte Fire Dept.  
Garry McCormich, Charlotte Fire Dept.  
Julian Blumenfeld, MD  
Liz Clifford, Chairperson for CPAC

The AHAC Planning Subcommittee was tasked to review the **All Hazard Plan Annexes A, C, and E**. The representatives of the various city, county, and private sector agencies were asked to review the 3 annexes from the perspective of their agencies and to consider the Plan's strengths, weaknesses, and opportunities to improve. They were also asked to document existing or future limitation factors in their ability to execute the Plan. A REVIEW TEMPLATE was sent to each member to structure his or her input to the Subcommittee.

1. A Review of Annex A: Hazard Analysis

- A. The introductory statement needs improvement:
  - Give date of the CMEMO and Carolina Council of Government (COG) hazard analysis
  - Reference the hazard analysis document and location
- B. Expand the terrorism hazard into sub categories:
  - Blast attack
  - Chemical weapons
  - Biological agents
  - Radioactive materials
  - Information or control system attack
- C. Include earthquakes a hazard category

2. A Review of Annex C: Alert and Notification

- A. The Annex limits alert and notification activities to the CMEMO, CMPD, and MEDIC communication centers
  - consider adding Public Health and its REGIONAL Alert and Notification responsibilities
- B. Activation authority should be expanded to include:
  - Public Health Director
  - County Fire Marshal

- C. Paragraph C-4: Section 6 a-3 needs clarification
  - Specify appropriate officials/representatives from major support groups
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- 3. A review of ANNEX E: - Communications Plan
  - A. Radio communication is provided by the 800 MHZ primary radio system
    - Vulnerability assessment should be obtained
    - Portions of the system are antiquated with breakdown risk
    - Critical sites are unprotected and vulnerable to sabotage
    - Improvement plans have been developed and should be referenced
    - Is user expansion planned for Regional communication?
    - Is digital communications planned?
  - B. Emergency operations Center (EOC)
    - Provides 45 phones lines
    - Improvements to include adding E team system
  - C. Amateur Radio Backup
    - Consider Civil Air Patrol as an additional resource
- 4. The AHAC Planning Subcommittee members are asked to review the following for the next meeting on May 22, 2003:

Annex I -Public Alerting

Annex J - Medical

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